



# Terms and Conditions

## of participation in the RWTH German Courses

**Please note: The present English translation of the Terms and Conditions of participation in the RWTH German Courses is for your convenience only. The German version is legally binding.**

**The RWTH Online Shop is used to process the payment of course fees as a rule. However, the “General Terms and Conditions” for the Online Shop do not apply to the booking of places in language courses. Here the Language Center’s “Terms and Conditions” have exclusive validity. Deviations from this procedure may occur and are announced separately.**

Please note: you are NOT registering directly for a language course, but rather for a course place allocation procedure. The registration for the course place allocation procedure does not guarantee you obtaining a place in a language course. The allocation of course places is determined by several factors, including the priorities you choose and the number of available course places. The RWTH Aachen University Language Center’s German courses have a maximum of 22 places. Courses and modules of the RWTH German Courses comprise either 4 or 8 semester hours per week (SWS). Courses/modules start each semester in the second week and end in the last week of a lecture period. If a lecture period also contains an orientation week, courses of the RWTH German Course Program start in the third week of a lecture period. Dates for courses during the lecture-free period are announced each semester. The location for the delivery of services and fulfillment of contractual obligations is Aachen (RWTH Aachen University Language Center).

### Participation requirements

Only matriculated students of RWTH Aachen University, members of the Center for Doctoral Studies and members of the RWTH Aachen University’s academic community are eligible for participation. Furthermore, participants can only attend courses on the appropriate German proficiency level (with the exception of courses with an entry level of A 1.1) after either writing a placement test in German at the Language Center prior to registration or successfully completing a German course on the preceding level at the Language Center. If participants apply for beginner’s courses (entry level A 1.1), they declare that they have no previous knowledge of German. If participants with previous knowledge of German choose to register for a beginner’s course, they cannot claim reimbursement of the course fee nor do they have any right to change to a course on an appropriate German proficiency level.

### Course place application, reservation and registration

Course attendance is only possible by taking part in the application and registration procedure for places on the German Semester Course Program. The application for course places takes place online via the user account with the Language Center with the participant’s personal user ID (TIM-Kennung) within the registration deadlines set by the Language Center. On the day after the registration deadline, participants are notified via the user account whether a/several course place(s) has/have been reserved for them. The course place allocation is a provisional reservation. In order to complete the registration, participants are obliged to pay the course fee according to the requirements mentioned in the user account. Course participation is only granted upon full payment of the course fee within the payment deadline set by the Language Center.

### Course fee and payment deadlines

The German courses are fee-based. A course fee of EUR 46,25 per SWS per participant is applicable. The course fee covers one course or module place. In order to participate, participants are required to have paid the full course fee by the payment deadline set by the RWTH Language Center. The deadline, as well as other registration-related dates and deadlines, are published on the [RWTH Language Center’s website](#). If a participant does not pay the course fee by the deadline set by the RWTH Language Center, any claim to the course place is relinquished and the course place may be given to another applicant.

### Course discontinuation and non-utilisation

If participants do not attend the German course booked, do not claim their right to attend, discontinue the course, or attend irregularly, they do not have a claim to reimbursement of the full or partial course fee. Participants who repeatedly disrupt the course or exams may be excluded from further participation. These participants have no claim to reimbursement of the course fee.

### Course cancellation

The Language Center reserves the right to cancel courses if the minimum number of participants is not reached. In this case the full course fee will be reimbursed. The fee can only be reimbursed to the bank account from which the fee had been originally transferred. If the participant paid the course fee in cash, reimbursement is only possible on presentation of the payment receipt(s).

### Reimbursement

Registration is binding. The Language Center reimburses neither the full nor partial course fee. A change or transfer of course places is not possible.

### Certificates

Registration alone does not include a claim to language certificates or other certificates regarding the participant’s German proficiency level.

### Language of the contract and applicable law

The language of the contract is German.

The law of the Federal Republic of Germany shall apply under exclusion of the United Nations Convention on Contracts for the International Sale of Goods.

By registering, you confirm that you have read and understood the terms and conditions and accept them.